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OFFICE OF THE MAYOR

NOTICE TO PROCEED

November 29, 2022

ROCHE (PHILIPPINES) INC.
Unit 801 8th Floor, The Finance Centre,
26th Street, Corner 9th Avenue,
Bonifacio Global City, Fort Bonifacio,
Taguig City

Gentlemen/Mesdames:

We wish to inform you that the contract for the Direct Contracting for the **Preventive Maintenance of Various Laboratory Equipment** under Purchase Request No. **100-22-07-1122**, covered by Purchase Order No. 22-10-2017 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **RUSSELL IBIT**
Authorized Representative
ROCHE (PHILIPPINES) INC.

Date: 11/29/22